

**PARKS AND RECREATION
ADVISORY BOARD**

May 29, 2019 @ 5:30 p.m.

A meeting of the Parks and Recreation Advisory Board was held on Wednesday, May 29, 2019 @ 5:30 p.m. in City Hall, 1313 N. Stuart Place Road, Palm Valley, Texas.

Board members present:

John Topp, Chairman
Julie Herrington
Sylvia Rivera
Michael Galvan
Karin Hansen
Jane Mercier
Paul Powers

The meeting was called to order by Chairman Topp.

The Pledge of Allegiance followed led by Chairman Topp.

CITIZEN COMMUNICATION - None

J. Topp welcomed back all Board members and welcomed newly appointed member, Karin Hansen. He explained the Board's role and stated that it is advisory only. Final decisions are made by the City Council.

Mayor Rivera was present and also welcomed everyone on the Board.

SELECTION OF OFFICERS

J. Herrington made a motion to reappoint J. Topp as the Chairman.
S. Rivera seconded the motion and it carried unanimously by those present.

J. Mercier made a motion to reappoint M. Galvan as the Vice Chairman.
J. Herrington seconded the motion and it carried unanimously by those present.

MINUTES FOR APPROVAL - NOVEMBER 7, 2018

J. Mercier made a motion to approve the minutes as submitted.
M. Galvan seconded the motion and it carried unanimously by those present.

PARKS AND RECREATION BUDGET

J. Topp stated that the original budget was \$10,000 and there is an available balance of \$2,087.30 between now and September 30----the end of the fiscal year. There is a pending invoice for the electrical work being done to the median in the amount of \$6,299.49 and \$222.30 for the rental of the lift to remove the banners after July 4th.

S. Rivera provided the cost for the upcoming 4th of July parade: \$750 for the music; ribbons \$50.99 and decorations: \$50.00, lemonade and water: \$100.00 She stated that Kay Conley is donating the rental of the tent.

M.Galvan spoke briefly about the Veterans Park on Polo Circle. He stated that the City would not have to apply for 501 (c) (3) status in order to receive donations for the pavers which would then be used to purchase the items necessary for the Park. A line item in the budget would need to be designated for the expenses related to the project and the Board would need to give approval to move forward with the project.

S.Trevino informed the Board there will also be some expenses related to the maintenance of the median on El Camino that would come out of the Parks Budget as well.

(At this time P. Powers arrived to the meeting and J. Topp briefed him on the budget discussion).

K. Hansen asked about spot lighting on the trees. It was that this could be considered for next year.

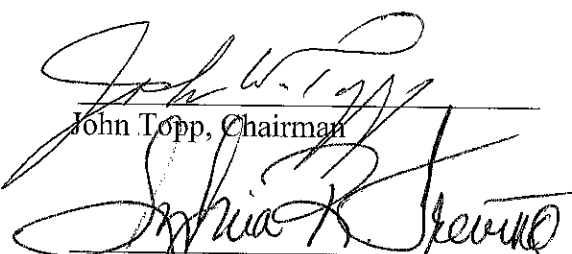
JULY 4TH EVENT


A motion was made to authorize an expenditure of \$1,000 or less for the 4th of July Parade with the parade lineup to begin at 6:00 p.m and the parade to follow at 6:30 p.m.

Some discussion followed with comments from the audience regarding the start time. Explanation was given that the evening is much cooler.

July 17, 2019 was noted as the next Board meeting.

There being no further business the meeting adjourned at 5:56 p.m


John Topp, Chairman


Sylvia R. Trevino, City Secretary