

**PARKS AND RECREATION  
ADVISORY BOARD**

**MINUTES  
May 31, 2022**

A meeting of the Parks and Recreation Advisory Board was held on Wednesday, May 31, 2022, at 6:00 p.m. The meeting was held at Palm Valley City Hall, located at 1313 N. Stuart Place Road, Palm Valley, Texas.

Present (in person)

John Topp  
Julie Herrington  
Sylvia Rivera  
Karin Hansen  
Scott Nelson

Staff present: Sylvia Trevino, Jose Rivera

**PLEDGE OF ALLEGIANCE** – Led by Chairman Topp.

**CITIZEN COMMUNICATION** – None

**MINUTES FOR APPROVAL – October 13, 2021**

Chairman Topp explained that only he and K. Hansen were present at this meeting to approve the minutes being that Michael Galvan and Jane Mercier are no longer on the Board. K. Hansen made a motion to approve the minutes and Chairman Topp seconded it, however, there was not an actual vote taken. The other Board members present were not at the meeting of October 13, 2021, to be able to vote on them. A notation will be made accordingly in the minutes.

**MICHAEL GALVAN'S RESIGNATION ACCEPTED**

J. Herrington made a motion to accept M. Galvan's resignation from the Board. S. Nelson seconded the motion and it carried unanimously.

**POTENTIAL CANDIDATES TO THE BOARD**

Because of the current members' expired terms, it was necessary to either reappoint current members or appoint new members. Chairman Topp stated he had polled the current members and they are interested in continuing to serve on the Board. This will leave two vacancies: Michael Galvan and Jane Mercier who has moved away from Palm Valley.

Chairman Topp stated that Jennifer Gresham was recommended by M. Galvan. Ms. Gresham was present at this meeting and gave a brief background of herself.

Another recommendation for a Board member was Shane Strubhart (not present at this meeting).

S. Nelson made a motion to nominate the slate of Board members to the City Council. S. Rivera seconded the motion and it carried unanimously.

### **(CURRENT) BUDGET DISCUSSION**

Chairman Topp went over the income and expenses explaining that \$1,755 was revenue that came in since October 1 for the purchase of more pavers. Expenses were \$34,575.54 against an original budget of \$35,200.00. The difference of \$159.00 is to purchase extra flags for the Veterans Park which has not been used yet. Altogether there is \$1,789.19 still unspent in the current year budget.

### **JULY 4, 2022, PARADE AND RELATED EXPENSES**

S. Rivera provided a handout outlining the event. Line up will be at 5:30 p.m. with the parade to start at 6:00 p.m. Music will follow from 6:00 p.m. to 10:30 or possibly 11:00 p.m. at the Harlingen Country Club. Total anticipated expenses will be \$989.25 (under budget). She will need volunteers for lining up the golf carts, vehicles, etc.

Discussion followed on who will be the Grand Marshall for this year. S. Nelson suggested Arnold Cortez, GM for Sam's Club. S. Nelson will contact him to see if he is interested.

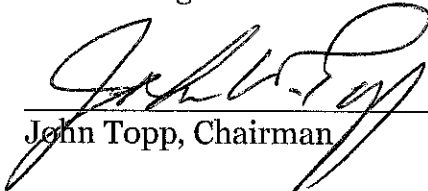
S. Rivera will also need volunteers for the posters that will go on the vehicles and/or golf carts.

Other: no more expenses are anticipated for the beautification of the entrance median. Mary Iler needs to be recognized for her work on the median.


Chairman Topp will follow up with the House of Frames for the status of the framing of the flag provided by Senator John Cornyn.

Required Board meeting – July 13, 2022, to discuss the proposed fiscal year budget for 2022-23 and present to the City Council.

There being no further business, the meeting adjourned at 6:40 p.m.

  
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John Topp, Chairman

Attest:

  
Sylvia R. Trevino, City Secretary