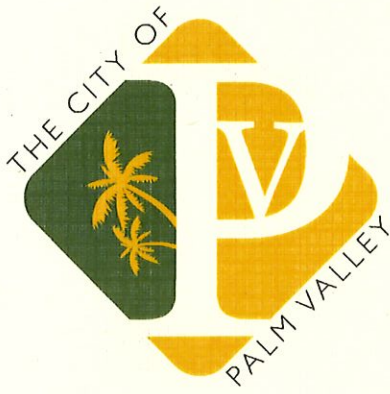




CITY
OF
PALM VALLEY
BUDGET
2017-2018
(APPROVED: 9/05/17)

Prepared by:
John Widger -Councilman



City of Palm Valley

"Home of The Harlingen Country Club"

Citizens of Palm Valley,

I am proud to present to you this budget for fiscal year 2018 beginning on October 1, 2017 and ending on September 30, 2018.

The budget was prepared by Councilman John Widger and was approved, unanimously, by our City Council, on September 5, 2017. This year's budget reflects a property tax rate increase as well as a sales tax increase that you, the citizens of Palm Valley, approved by vote in May.

This year the City's General Fund has income projected at \$795,530 and expenses projected to be at \$810,625, leaving an estimated shortfall of \$15,095.

Our Water Operations budget has income projected at \$717,900 and expenses projected to be at \$659,586 leaving an estimated surplus of \$58,314.

This budget continues to allow us to maintain the level of services we have been accustomed to such as,

1. Continue providing a 24/7 level of Police and Fire protection.
2. Continue maintenance programs on our Wastewater and Water System Plants.
3. Enhance the desirability of our community through continued minor improvements and improved aesthetics.

In addition, capital spending for fiscal year 2018 has been approved and budgeted for \$209,000.00 for the following:

1. City: \$19,000 (new City signage and exterior paint for City Hall)
2. Police: \$44,000 (new police vehicle and new bullet proof vests)
3. Public Works: \$100,000 (seal coating streets)
4. Water: \$46,000 (ongoing valve replacement and new Gem-Jet)

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In closing, this budget starts to address the long term needs of our City and allows us to plan for the major challenges our City will encounter in the future.

Sincerely,

 (SRT)

George Rivera

Mayor

City of Palm Valley

COVER PAGE
CITY OF PALM VALLEY
BUDGET
2017-18

This budget will raise more total property taxes than last year's budget by \$45,236 or 8.6%, and of that amount, \$3,176 is tax revenue to be raised from new property added to the tax roll this year.

City Operations

City Income	Budget	Projected Total
Municipal Court Fines	\$ 40,000	\$ 40,000
Franchise - AEP	\$ 33,000	\$ 33,000
Franchise - TGS	\$ 500	\$ 500
Franchise - ATT/SBC	\$ 1,600	\$ 1,600
Franchise - TWC	\$ 22,000	\$ 22,000
Franchise - MVEC	\$ 330	\$ 330
Interest Earned - Bank Accounts	\$ 700	\$ 700
License Fees	\$ 4,600	\$ 4,600
Permit Fees	\$ 9,000	\$ 9,000
Property Tax Revenue	\$ 567,000	\$ 567,000
Property Tax Collection Fees	\$ 500	\$ 500
Property Tax Penalty & Interest	\$ 2,500	\$ 2,500
Sales Tax	\$ 100,000	\$ 100,000
Taxes - Liquor	\$ 4,200	\$ 4,200
Municipal Court Technology Fund	\$ 900	\$ 900
Security Building Technology Fund	\$ 700	\$ 700
Police Grants	\$ 3,000	\$ 3,000
Park & Rec Board Donations	\$ -	\$ -
Miscellaneous	\$ 5,000	\$ 5,000
Total City Income	\$ 795,530	\$ 795,530
City Expenses		
Administrative Personnel	\$ 114,754	\$ 114,754
Administrative Expenses	\$ 97,850	\$ 97,850
Administrative Capital	\$ 19,000	\$ 19,000
Total Administrative Expenses	\$ 231,604	\$ 231,604
Police Department Personnel	\$ 226,643	\$ 226,643
Police Department Expenses	\$ 49,350	\$ 49,350
Police Department Capital	\$ 44,000	\$ 44,000
Total Police Department Expenses	\$ 319,993	\$ 319,993
Public Works Personnel	\$ 72,978	\$ 72,978
Public Works Expenses	\$ 57,900	\$ 57,900
Public Works Capital	\$ 100,000	\$ 100,000
Total Public Works Expenses	\$ 230,878	\$ 230,878
Municipal Court Expenses	\$ 28,150	\$ 28,150
Municipal Court Capital	\$ -	\$ -
Total Municipal Court Expenses	\$ 28,150	\$ 28,150
Grand Total City Personnel	\$ 414,375	\$ 414,375
Grand Total City Expenses	\$ 233,250	\$ 233,250
Grand Total City Capital	\$ 163,000	\$ 163,000
Total City Expenses	\$ 810,625	\$ 810,625
Ending Balance	\$ (15,095)	\$ (15,095)

Administrative	Budget	Projected Total
Administrative Personnel		
Payroll	\$ 92,000	\$ 92,000
Payroll Taxes (7.65%)	\$ 7,038	\$ 7,038
Unemployment Tax for all employees	\$ 1,000	\$ 1,000
Retirement Match	\$ 2,200	\$ 2,200
Worker's Comp. Insurance	\$ 316	\$ 316
Health Insurance	\$ 12,200	\$ 12,200
Sub-Total	\$ 114,754	\$ 114,754
Administrative Expenses		
Audit	\$ 8,100	\$ 8,100
Building Inspector	\$ 10,500	\$ 10,500
Computer Programmer	\$ 2,500	\$ 2,500
Copier Maintenance	\$ 3,500	\$ 3,500
Dues and Memberships/subscriptions	\$ 3,000	\$ 3,000
Election Expense	\$ 4,000	\$ 4,000
Insurance	\$ 4,300	\$ 4,300
Legal Fees	\$ 9,000	\$ 9,000
Legal Notices	\$ 1,200	\$ 1,200
Miscellaneous	\$ 5,500	\$ 5,500
Office Building Maintenance	\$ 4,000	\$ 4,000
Office Supplies & Printing	\$ 5,000	\$ 5,000
Tax Appraisal	\$ 6,200	\$ 6,200
Tax Collection Fees/Tax Attorney Fees	\$ 7,500	\$ 7,500
Telephone & Website	\$ 9,000	\$ 9,000
Travel and Training	\$ 6,000	\$ 6,000
Office Electricity	\$ 5,000	\$ 5,000
Janitorial Service	\$ 3,550	\$ 3,550
Sub-Total	\$ 97,850	\$ 97,850
Administrative Capital		
Painting of city hall (exterior)	\$ 4,000	\$ 4,000
New signage for city hall (exterior)	\$ 15,000	\$ 15,000
Sub-Total	\$ 19,000	\$ 19,000
Total Administrative	\$ 231,604	\$ 231,604

Police Department	Budget	Projected Total
Police Department Personnel		
Payroll	\$ 176,000	\$ 176,000
Payroll Taxes (7.65%)	\$ 13,464	\$ 13,464
Retirement Match	\$ 1,800	\$ 1,800
Worker's Comp. Insurance	\$ 4,879	\$ 4,879
Insurance - Health	\$ 30,500	\$ 30,500
Sub-Total	\$ 226,643	\$ 226,643
Police Department Expenses		
Gas & Oil	\$ 18,000	\$ 18,000
Insurance	\$ 5,000	\$ 5,000
Vehicle Maintenance	\$ 10,000	\$ 10,000
Miscellaneous	\$ 4,500	\$ 4,500
National Night Out	\$ 1,000	\$ 1,000
Physicals / Drug Testing	\$ 750	\$ 750
Cell Phones	\$ 1,350	\$ 1,350
Travel and Training	\$ 3,450	\$ 3,450
Ammo	\$ 1,800	\$ 1,800
Radio Airway Usage	\$ 1,200	\$ 1,200
Uniforms	\$ 1,600	\$ 1,600
Tasers	\$ 700	\$ 700
Sub-Total	\$ 49,350	\$ 49,350
Police Department Capital		
New police vehicle	\$ 38,000	\$ 38,000
Bullet proof vests (50% covered by grant)	\$ 6,000	\$ 6,000
Sub-Total	\$ 44,000	\$ 44,000
Total Police Department	\$ 319,993	\$ 319,993

Public Works	Budget	Projected Total
Public Works Personnel		
Payroll	\$ 52,000	\$ 52,000
Payroll Taxes (7.65%)	\$ 3,978	\$ 3,978
Retirement Match	\$ 1,000	\$ 1,000
Worker's Comp. Insurance	\$ 3,800	\$ 3,800
Insurance - Health	\$ 12,200	\$ 12,200
Sub-Total	\$ 72,978	\$ 72,978
Public Works Expenses		
Gas & Oil	\$ 2,500	\$ 2,500
Insurance	\$ 4,000	\$ 4,000
Vehicle and Machine Maintenance	\$ 3,500	\$ 3,500
Street Lights (electrical)	\$ 25,500	\$ 25,500
Miscellaneous	\$ 2,900	\$ 2,900
Park and Recreation Board	\$ 10,000	\$ 10,000
Street Signs and Street Repairs	\$ 3,500	\$ 3,500
Weed Control & Debris Hauling	\$ 3,500	\$ 3,500
Mosquito Control	\$ 2,500	\$ 2,500
Sub-Total	\$ 57,900	\$ 57,900
Public Works Capital		
Seal coat 50% of streets	\$ 100,000	\$ 100,000
	\$ -	\$ -
	\$ -	\$ -
Sub-Total	\$ 100,000	\$ 100,000
Total Public Works Department	\$ 230,878	\$ 230,878

Municipal Court	Budget	Projected Total
Municipal Court Expenses		
Jail Fees	\$ 400	\$ 400
Legal Fees	\$ -	\$ -
Court Software	\$ 2,750	\$ 2,750
State Court Costs	\$ 25,000	\$ 25,000
Judges Training	\$ -	\$ -
Sub-Total	\$ 28,150	\$ 28,150
Municipal Court Capital		
Capital Spending - Unassigned	\$ -	\$ -
Sub-Total	\$ -	\$ -
Total Municipal Court	\$ 28,150	\$ 28,150

Water Operations

<u>Water Income</u>	<u>Budget</u>	<u>Projected Total</u>
Connect & Reconnect Fees	\$ 6,000	\$ 6,000
Fire Service Fees	\$ 117,000	\$ 117,000
Fuel Adjustment Fee	\$ 13,000	\$ 13,000
Interest Earned - Bank Accounts	\$ 350	\$ 350
Sewer Fees	\$ 278,750	\$ 278,750
Water Sales	\$ 300,000	\$ 300,000
Past Due Penalty Fees	\$ 2,200	\$ 2,200
Miscellaneous	\$ 600	\$ 600
Total Water Income	\$ 717,900	\$ 717,900

<u>Water Expenses</u>	<u>Budget</u>	<u>Projected Total</u>
Water Department Personnel	\$ 137,486	\$ 137,486
Water Department Expenses	\$ 476,100	\$ 476,100
Water Department Capital	\$ 46,000	\$ 46,000
Total Water Expenses	\$ 659,586	\$ 659,586
Ending Balance	\$ 58,314	\$ 58,314

<u>Water Department Water Department Personnel</u>	<u>Budget</u>	<u>Projected Total</u>
Payroll	\$ 107,000	\$ 107,000
Payroll Taxes (7.65%)	\$ 8,186	\$ 8,186
Retirement Match	\$ 1,800	\$ 1,800
Worker's Comp. Insurance	\$ 3,700	\$ 3,700
Health Insurance	\$ 16,800	\$ 16,800
Sub-Total	\$ 137,486	\$ 137,486

<u>Water Department Expenses</u>	<u>Budget</u>	<u>Projected Total</u>
Audit	\$ 8,100	\$ 8,100
Gas & Oil	\$ 2,900	\$ 2,900
Vehicle and Machine Maintenance	\$ 2,000	\$ 2,000
Electricity - Plant	\$ 30,000	\$ 30,000
Engineering	\$ 1,500	\$ 1,500
Fire Service Fee	\$ 117,000	\$ 117,000
Insurance	\$ 4,000	\$ 4,000
Laboratory Testing	\$ 20,000	\$ 20,000
Miscellaneous	\$ 4,500	\$ 4,500
Permit, License, Travel and Training	\$ 3,500	\$ 3,500
Postage	\$ 5,500	\$ 5,500
Cell Phone	\$ 600	\$ 600
Uniforms	\$ 3,900	\$ 3,900
Stormwater Program	\$ 6,000	\$ 6,000
Water Treatment	\$ 200,000	\$ 200,000
Plant Operations	\$ 40,000	\$ 40,000
Plant, Clarifier & Lift Station Maintenance	\$ 25,500	\$ 25,500
Legal Notices	\$ 1,100	\$ 1,100
Sub-Total	\$ 476,100	\$ 476,100

<u>Water Department Capital</u>	<u>Budget</u>	<u>Projected Total</u>
GemJet replacement	\$ 25,000	\$ 25,000
Valve Replacement	\$ 21,000	\$ 21,000
Sub-Total	\$ 46,000	\$ 46,000

Total Water Department	\$ 659,586	\$ 659,586
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City of Palm Valley Organizational Chart

