



CITY
OF
PALM VALLEY
BUDGET
2018-2019
(Approved September 4, 2018)

**Prepared by:
George Rivera - Mayor**

Citizens of Palm Valley,

On September 4, 2018 your City Council approved the City's budget for fiscal year 2018-19 beginning on October 1, 2018 and ending on September 30, 2019.

This budget reflects a Property Tax Rate Increase equal to the rollback rate of 8%. The new rate would be \$0515463/100, our current rate is \$0.481118/\$100. This budget will raise more property taxes than last year's budget by \$40,825 or 7.1%.

The City's General Fund has income projected at \$837,546 and expenses projected to be at \$657,700, leaving an estimated surplus of \$179,846.

Our Water Operations Budget has income projected at \$739,050 and expenses projected to be at \$670,900 leaving an estimated surplus of \$68,150.

This budget allows us to maintain the level of services we have been accustomed to such as,

1. Continue providing a 24/7 level of Police and Fire Protection.
2. Continue maintenance programs on our Wastewater and Water System Plants.
3. Enhance the desirability of our community through improved aesthetics.

No Capital Improvements/Spending were budgeted for Fiscal Year 2019.

In closing, I am proud to present to you this budget for fiscal year 2018-19. This budget starts addressing the long term needs of our City and allows City Government/Staff, to start planning for the major challenges our City will encounter in the future.

Sincerely,

Mayor George Rivera
City of Palm Valley

NOTICE OF PUBLIC HEARING
CITY OF PALM VALLEY

Notice is hereby given by the City Council of the City of Palm Valley of a public hearing to be held on Tuesday, August 28, 2018 at 6:00 p.m. in the City Hall of Palm Valley located at 1313 N. Stuart Place Road, Palm Valley, Texas. The public hearing is for all interested citizens and is to hear comments for or against the adoption of the 2018-19 fiscal year budget for the City of Palm Valley.

THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$40,825 OR 7.1% AND OF THAT AMOUNT \$8,847 IS TAX REVENUE TO BE RAISED BY NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

5-Year Budget - City of Palm Valley, Texas

8/24/2018

City Operations	FY 2018/2019
	Budget
Income	
Municipal Court Fines	\$ 40,000
Franchise - AEP	\$ 33,000
Franchise - TGS	\$ 500
Franchise - ATT/SBC	\$ 1,600
Franchise - TWC	\$ 22,000
Franchise - MVEC	\$ 330
Interest Earned - Bank Accounts	\$ 700
License Fees	\$ 4,600
Permit Fees	\$ 9,000
Property Tax Revenue	\$ 612,716
Property Tax Collection Fee	\$ 500
Penalty & Interest Property Tax	\$ 2,500
Sales Tax	\$ 100,000
Taxes - Liquor	\$ 3,500
Municipal Court Technology Fund	\$ 900
Security Building Technology Fund	\$ 700
State Training Grant	\$ -
Park and Recreation board donations	\$ -
Miscellaneous	\$ 5,000
Total City Income	\$ 837,546
Expenses	
Grand Total City Personnel	\$ 422,600
Grand Total City Expenses	\$ 235,100
Grand Total Capital Expenditures	\$ -
Total City Expenses	\$ 657,700
Ending Balance Without One Time Items	\$ 179,846
Ending Balance	\$ 179,846
End of Previous Year Reserves	
Unassigned	\$ 308,063
Emergency Operations Fund	\$ 150,000
Street Maintenance Fund	\$ 101,329
Total End of Previous Year Reserves	\$ 559,392
Previous Year Gain/Shortfall	\$ 25,512
Total City Funds Available at End of Year	\$ 764,750

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Expenses	FY19 Budget
Expenses	
Administrative Personnel	\$ 117,900
Administrative Expenses	\$ 97,650
Administrative Capital	\$ -
Total Administrative	\$ 215,550
Police Personnel	\$ 230,700
Police Department Expenses	\$ 49,600
Police Capital	\$ -
Total Police Department	\$ 280,300
Public Works Personnel	\$ 74,000
Public Works Expenses	\$ 59,700
Public Works Capital	\$ -
Total Public Works Department	\$ 133,700
Municipal Court Personnel	\$ -
Municipal Court Expenses	\$ 28,150
Municipal Court Capital	\$ -
Total Municipal Court	\$ 28,150
Grand Total City Personnel	\$ 422,600
Grand Total City Expenses	\$ 235,100
Grand Total City Capital	\$ -
Approved/Anticipated Expenses	\$ 657,700

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Administrative	FY19 Budget
Administrative Personnel	
Payroll	\$ 93,000
Payroll Taxes	\$ 7,200
Unemployment	\$ 1,700
Retirement Match	\$ 2,200
Worker's Comp. Insurance	\$ 300
Health Insurance	\$ 13,500
Sub-Total	\$ 117,900
Administrative Expenses	
Audit	\$ 8,600
Building Inspector	\$ 10,500
Computer Programmer	\$ 3,000
Copier Maintenance	\$ 5,000
Dues and Memberships	\$ 3,000
Election Expense	\$ 4,000
Insurance	\$ 4,300
Legal Fees	\$ 10,000
Legal Notices	\$ 1,500
Miscellaneous	\$ 5,500
Office Building Maintenance	\$ 4,000
Office Supplies & Printing	\$ 5,000
Tax Appraisal	\$ 6,200
Tax Collection Fees/Tax Attorney Fees	\$ 7,500
Telephone & Website	\$ 5,000
Travel and Training	\$ 6,000
Office Electricity	\$ 5,000
Janitorial Service	\$ 3,550
Sub-Total	\$ 97,650
Administrative Capital	
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Sub-Total	\$ -
Total Administrative Operation	\$ 215,550

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Police Department	FY19 Budget
Police Department Personnel	
Payroll	\$ 180,000
Payroll Taxes (7.65%)	\$ 13,800
Retirement Match	\$ 1,800
Worker's Comp. Insurance	\$ 4,600
Insurance - Health	\$ 30,500
Sub-Total	\$ 230,700
Police Department Expenses	
Gas & Oil	\$ 18,000
Insurance	\$ 5,000
Vehicle Maintenance	\$ 10,000
Miscellaneous	\$ 5,000
National night out	\$ 1,000
Physicals / Drug Testing	\$ 750
Cell Phones	\$ 1,350
Travel and Training	\$ 3,000
Ammo	\$ 1,800
Radio Airway Usage	\$ 1,200
Uniforms	\$ 1,600
Tasers	\$ 900
Sub-Total	\$ 49,600
Police Department Capital	
	\$ -
	\$ -
Sub-Total	\$ -
Total Police Department	\$ 280,300

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Public Works

FY19 Budget

Public Works Personnel

Payroll	\$	52,000
Payroll Taxes (7.65%)	\$	4,000
Retirement Match	\$	1,000
Worker's Comp. Insurance	\$	3,800
Insurance - Health	\$	13,200
Sub-Total	\$	74,000

Public Works Expenses

Gas & Oil	\$	2,500
Insurance	\$	4,200
Vehicle and Machine Maintenance	\$	4,500
Street Lights (electrical)	\$	26,000
Miscellaneous	\$	3,000
Park and Recreation board	\$	10,000
Street Signs and Repairs	\$	3,500
Weed Control & Debris Hauling	\$	3,500
Weed & Mosquito Control	\$	2,500
Sub-Total	\$	59,700

Public Works Capital

Wilson & Stuart Place wall painting	\$	-
Outside storage building and relocation	\$	-
Seal coat streets	\$	-
New Street Lights	\$	-
Sub-Total	\$	-

Total Public Works Department \$ 133,700

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Municipal Court	FY19 Budget
Municipal Court Personnel	
Payroll	\$ -
Payroll Taxes (7.65%)	\$ -
Retirement Match	\$ -
Insurance - Health	\$ -
Sub-Total	\$ -
Municipal Court Expenses	
Jail Fees	\$ 400
Legal Fees	\$ -
Court Reporting Software	\$ 2,750
State Court Costs	\$ 25,000
Judges Training	\$ -
Sub-Total	\$ 28,150
Municipal Court Capital	
Reporting Software	\$ -
Sub-Total	\$ -
Total Municipal Court	\$ 28,150

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Water Operations

FY 2018-2019
Budget

Income

Connect & Reconnect Fees	\$	6,000
Fire Service Fees	\$	119,000
Fuel Adjustment Fee	\$	14,000
Interest Earned - Bank Accounts	\$	350
Sewer Fees	\$	275,000
Water Sales	\$	300,000
Past Due Penalty Fees	\$	2,200
Miscellaneous	\$	1,000
Backflow Prevention Program	\$	21,500
Total Water Income	\$	739,050

Expenses

Water Service Personnel	\$	137,500
Water Service Expenses	\$	533,400
Capital Expenditures	\$	-
Adjustment to match audit	\$	-
Total Water Expenses	\$	670,900

Ending Balance Without One Time Items	\$	68,150
Ending Balance	\$	68,150

End of Previous Year Reserves

Unassigned	\$	411,554
Water Capital Replacement Fund	\$	96,228
Plant Emergency Repairs	\$	100,000
Total End of Previous Year Reserves	\$	607,782
Previous Year Gain/Shortfall	\$	138,673
Total Water Funds Available at End of Year	\$	814,605

5-Year Budget - City of Palm Valley, Texas

8/24/2018

Water Department		FY19 Budget
Water Department Personnel		
Payroll	\$	107,000
Payroll Taxes (7.65%)	\$	8,200
Retirement Match	\$	1,800
Worker's Comp. Insurance	\$	3,700
Health Insurance	\$	16,800
Sub-Total	\$	137,500
Water Department Expenses		
Audit	\$	8,600
Gas & Oil	\$	2,900
Vehicle and Machine Maintenance	\$	2,500
Electricity - Plant	\$	30,000
Engineering	\$	1,500
Fire Service Fee	\$	119,000
Insurance	\$	4,500
Laboratory Testing	\$	20,000
Miscellaneous	\$	4,500
Permit & License	\$	3,500
Training	\$	2,500
Postage	\$	5,500
Cell Phone	\$	800
Uniforms	\$	5,000
Stormwater Program	\$	6,000
Water Treatment	\$	250,000
Plant Operations	\$	40,000
Plant, Clarifier & Lift Station Maintenance	\$	25,500
Legal Notices	\$	1,100
Sub-Total	\$	533,400
Capital Requests		
GemJet replacement	\$	-
Splitter box replacement	\$	-
Clarifier project	\$	-
Valve Replacement	\$	-
Capital Spending	\$	-
Sub-Total	\$	-

City of Palm Valley Organizational Chart

