

**PARKS AND RECREATION
ADVISORY BOARD**

July 17, 2019 @ 5:30 p.m.

A meeting of the Parks and Recreation Advisory Board was held on Wednesday, July 17, 2019 at 5:30 p.m. in City Hall, 1313 N. Stuart Place Road, Palm Valley, TX.

Board members present:

John Topp, Chairman
Michael Galvan, Vice Chairman
Sylvia Rivera
Karin Hansen
Julie Herrington

Absent: Jane Mercier, Paul Powers

The meeting was called to order by Chairman Topp.

The **Pledge of Allegiance** followed led by Chairman Topp.

CITIZEN COMMUNICATION - None

MINUTES OF THE MEETING OF MAY 29, 2019 APPROVED

The minutes were approved as submitted upon a motion by J. Herrington and a second by K. Hansen.

The motion carried unanimously by those present.

POTENTIAL PROJECTS AND UPCOMING EVENTS AND RELATED EXPENSES (BUDGET) FOR FY 2019-20 DISCUSSED

Chairman Topp pointed out that the biggest expense in the existing budget was for the electrical work that was done for the median at El Camino Real. An upcoming expense will be the rental of the lift for the removal of the July 4th banners. Currently, there will be a balance of \$1,750.63 available this fiscal year.

Chairman Topp went over the past three budgets to serve as a guide for this year's proposed budget.

He asked who would be responsible for the median and what work is done. Who will manage it? He asked for a volunteer to oversee the beautification of the median. No one volunteered. He pointed out that Mary Lou Iler and Jerry Wade had been responsible for the work that has been done thus far.

S. Rivera stated that the flowers are seasonal. So it was concluded that \$500 twice a year would be budgeted for flowers on the median. The idea of soft lighting was brought up. Soft lighting can be purchased with leftover funds

from the current budget. Chairman Topp will provide specific information on the lighting he used in his backyard that could be used on the median. \$400 was noted as the budget for the lighting.

S. Rivera stated that since the 4th of July had been cancelled, she still wanted to do an event in October. K. Hansen commented that everyone should be back to normal living in the City and this could be a celebration. There is nothing going on at the Club around this time of the year and she felt confident that the Club would be receptive to the event.

Specific dates for the event were discussed and there was a consensus to have the event on October 12 and still have a parade.

Discussion of adding more banners was held. Currently, there are 14 banners and the number of how many more was unknown. More could be added for July and Christmas.

Chairman Topp mentioned that there is a resident who is interested in sponsoring a Christmas tree for the median. The current one that the City used is a 'borrowed' one. He will meet with the resident to discuss this further.

Veterans Memorial - M. Galvan stated that he reached out to TSTC but has not had a return call yet. There was agreement that there has to be a plan or schematic of the possible layout in order to know how to run the electrical to the site.

C. Ramsey commented that back when he was researching, you could get a flag and a banner with the purchase of a flag pole. The layout would lead to getting a quote for running the electrical, the underground boring and potential landscaping of the site. The electrical would also need a meter box.

Various cost for this project were discussed and it was noted that it would take about \$6200.

ACTION TAKEN TO PROPOSE A BUDGET FOR FY 2019-20 TO THE CITY COUNCIL

In conclusion of the budget discussion, the total summary is:

- \$ 2,325 for the Lighting of the Palms event
- \$ 1,800 for the 4th of July parade
- \$1,400 for beautification of the median
- \$6,200 for the Veterans Memorial

Chairman Topp commented that he would not like to recommend more than last year's budget but it was pointed out that potential donations could offset the proposed budget total.

Going back to the remaining balance in this year's budget there was consensus that the soft lighting for the median would be purchased and partial expenses related to the October event would be spent.

There is currently a \$500 donation to the Parks Board, donated by the 12:30 Club and S. Rivera stated that she would use this money prior to September 30, 2019 for The Lighting of the Palms event 2019.

A motion was made by J. Herrington to recommend a proposed budget of \$11,725 (not including the purchase of additional banners) to the City Council for their approval.

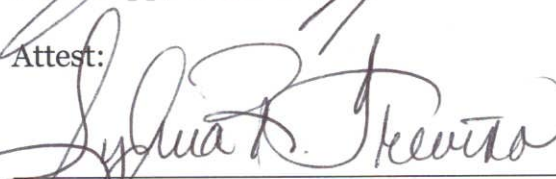
A second was made by K. Hansen.

The motion carried unanimously by those present.

There being no further business, the meeting adjourned at 6:20 p.m.



John Topp, Chairman

Attest:


Sylvia R. Trevino, City Secretary