

**PARKS AND RECREATION
ADVISORY BOARD**

MINUTES

October 13, 2021

A meeting of the Parks and Recreation Advisory Board was held on Wednesday, October 13, 2021, at 6:00 p.m. The meeting was held at Palm Valley City Hall, located at 1313 N. Stuart Place Road, Palm Valley, Texas.

Present (in person)

J. Topp

M. Galvan

K. Hansen

J. Mercier

Absent: S. Nelson, J. Herrington, and Sylvia Rivera

Staff Present: Sylvia R. Trevino, City Secretary
Jose Rivera, Support Services Aide

PLEDGE OF ALLEGIANCE – led by Chairman Topp.

CITIZEN COMMUNICATION – None

APPROVAL OF MINUTES – September 8, 2021

There being no corrections, the minutes were approved upon a motion by K. Hansen and a second by J. Mercier. The motion carried unanimously.

DISCUSSION OF 2020-21 BUDGET

J. Topp went over the expenses and noted that all but about \$.12 was spent. A real plus was that part of the contractor's invoices for the Veterans Park was absorbed in this budget leaving more to spend on next fiscal year's budget.

DISCUSSION OF 2021-22 BUDGET

J. Topp distributed a revised budget, commenting that the budget is a moving target. The budget reflects \$994.77 that has been spent for the order of new banners; \$354.24 for the landscaping/irrigation and painting at the Veterans Park. He anticipates having about \$573.00 remaining at the end of the fiscal year and this is, notwithstanding, future paver sales. He noted that people can still order pavers.

VETERANS PARK DEDICATION EVENT – NOVEMBER 11, 2021

J. Topp went over the assignment of responsibilities and assigned individuals to fulfill these responsibilities. He also went over the actual program agenda and the anticipated costs (\$750.00) associated with the event itself. An item that was added to the expenses is the rental of a lift for installation of banners. AEP will not be able to do it at this time but possibly after the event, AEP can remove the patriotic banners and install the Christmas banners.

J. Topp also touched on the closing of the street(s) that will be impacted and that notice of these closures will be sent to the surrounding residents.

Board members will show up at 9:30 a.m. to fulfill their assigned responsibilities.

A motion was made by M. Galvan to proceed as planned. J. Mercier seconded the motion and the motion carried unanimously.

LIGHTING OF THE PALMS EVENT

This event will be held on November 26 at 5:00 p.m. Lights will be set up the first week of November. Tara Scoggins will provide the music.

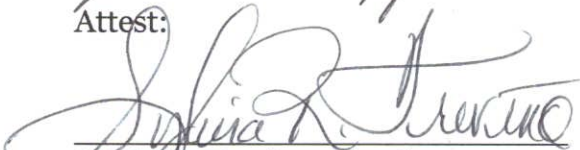
J. Rivera will create the flyer / invite for distribution. The newsletter after the October Council meeting will include the invite.

There being no further business, the meeting adjourned at 6:37 p.m. upon a motion by M. Galvan and a second by K. Hansen.



John Topp, Chairman

Attest:



Sylvia R. Trevino, City Secretary