

**REQUEST FOR QUALIFICATIONS  
ALTERNATE MUNICIPAL JUDGE  
RFQ #2023 – 001**

**Questions Deadline: September 08, 2023 at 01:00 pm CST  
Proposals Due: September 15, 2023 at 1:00 pm CST**

Statement of Qualifications for the services specified will be received by the City of Palm Valley until the date and time as indicated above. Please submit one (1) original (SOQ), five (5) copies of the (SOQ) in hard copy only, and one (1) copy of the (SOQ) in pdf format on a flash drive.

**Delivery and Mailing Address: City of Palm Valley  
City Mayor's Office  
1313 North Stuart Place Rd  
Palm Valley, Texas 78552**

Late submissions will not be considered. (SOQ) must be submitted with the RFQ number and the Applicant's name and address clearly indicated on the front of the envelope. Additional instructions for preparing a proposal are provided within.

**PROPOSERS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE DOCUMENT PRIOR TO SUBMITTING A RESPONSE.**

**COMPLETE RFQ DOCUMENT CAN BE FOUND AT**

<https://www.palmvalleytx.com>

Contact for questions regarding this RFQ: Michael Galvan

City Mayor

956-423-8384

[mayor@palmvalleytx.com](mailto:mayor@palmvalleytx.com)

**NO QUESTIONS OR COMMUNICATION SHOULD BE DIRECTED TO ANY OTHER ELECTED OFFICIALS OR CITY EMPLOYEES.**

**Please note that all submissions must be received at the designated location by the deadline shown.** Proposals received after the deadline will not be considered for the award of the contract and will be returned unopened.