

**CITY OF PALM VALLEY
REGULAR MEETING
FEBRUARY 20, 2024
6:00 P.M.**

Notice is hereby given that a Regular Meeting of the City Council for the City of Palm Valley will be held on the **20th day of February, 2024, at 6:00 p.m.** at Palm Valley City Hall located at 1313 N. Stuart Place Road, Palm Valley, Texas.

City of Palm Valley meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Administrator/City Secretary's office at (956) 423-8384 or write to the City of Palm Valley, 1313 N. Stuart Place Road, Palm Valley, Texas at least 48 hours in advance of the meeting.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL AND QUORUM REPORT
5. PUBLIC COMMENTS – 3 MINUTE LIMIT

ITEMS FOR DISCUSSION:

6. PRESENTATION AND SWEARING IN OF THE NEW CITY OF PALM VALLEY ALTERNATE MUNICIPAL COURT JUDGE, JANIE JAIMEZ.
7. DISCUSSION AND POSSIBLE ACTION TO RATIFY THE \$45,000.00 PAYMENT TRANSFER FROM THE DRAINAGE ACCOUNT TO THE OPERATING FUND ACCOUNT.
8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE LEASE AGREEMENT BETWEEN CAMERON COUNTY ELECTIONS OFFICE AND THE CITY OF PALM VALLEY FOR ONE (1) AUTOMARK VOTING MACHINE FOR USE IN THE CITY'S GENERAL ELECTION ON MAY 4TH, 2024.
9. CONSIDERATION AND POSSIBLE ACTION TO ALLOW THE COUNTY ELECTIONS OFFICE TO DESIGNATE THE PALM VALLEY CITY HALL AS AN ELECTION DAY SITE FOR THE DEMOCRATIC AND REPUBLICAN PRIMARY ELECTIONS TO BE HELD ON TUESDAY, MARCH 5, 2024.
10. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR AND CITY ADMINISTRATOR TO SOLICIT BIDS FOR A WEB BASED SERVICE TO HOST OUR CITY WEBSITE.
11. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR AND CITY ADMINISTRATOR TO WRITE AND ADVERTISE A REQUEST FOR PROPOSAL

(RFP) AND BIDS FOR AN ENTERPRISE SOFTWARE SYSTEM OR SERVICE TO HANDLE DAILY OPERATIONS, ACCOUNTING, PAYROLL, MUNICIPAL COURT AND POLICE REPORTING.

12. DISCUSSION AND POSSIBLE ACTION TO WRITE AND ADVERTISE A REQUEST FOR PROPOSAL FOR BIDS FOR INFORMATION TECHNOLOGY SERVICES FOR THE CITY OF PALM VALLEY.
13. DISCUSSION AND POSSIBLE ACTION TO RATIFY THE ACCEPTANCE AND RESIGNATION OF INTERIM CHIEF OF POLICE, ADRIAN QUINTANILLA.
14. DISCUSSION AND POSSIBLE ACTION TO APPOINT A TEMPORARY INTERIM CHIEF OF POLICE.
15. DISCUSSION AND POSSIBLE ACTION TO REVIEW THE CURRENT APPLICATIONS FOR CHIEF OF POLICE.
16. DISCUSSION AND POSSIBLE ACTION TO HIRE AND APPOINT A CHIEF OF POLICE.
17. **EXECUTIVE SESSION: ITEMS 12, 13, 14, 15 AND 16**
 1. PURSUANT TO TEXAS GOVERNMENT CODE 551.074 TO THE TEXAS OPEN MEETINGS ACT: TO DELIBERATE THE APPOINTMENT OF A PUBLIC OFFICER A CHIEF OF POLICE.
 2. PURSUANT TO TEXAS LOCAL GOVERNMENT CODE 551.071 TO DISCUSS CONTEMPLATED OR PENDING LITIGATION OR MATTERS WHERE LEGAL ADVICE IS REQUESTED OF THE CITY ATTORNEY.
18. **CONSENT AGENDA:**
 - A. Police Monthly Report-January 2024
 - B. Municipal Court Monthly Report-January 2024
 - C. Water Dept Report-January 2024
 - D. Monthly Investment Report
 - E. Monthly Financial Report
 - F. Monthly Checking List
 - G. Council/Staff Liaison Report
19. **ADJOURNMENT**

THE CITY COUNCIL OF THE CITY OF PALM VALLEY RESERVES THE RIGHT TO DISCUSS ANY ITEM(S) IN EXECUTIVE SESSION. A CLOSED EXECUTIVE SESSION MAY BE HELD IF THE DISCUSSION OF ANY OF THE ABOVE AGENDA ITEMS CONCERNS ONE OF THE FOLLOWING:

1. CONTEMPLATED OR PENDING LITIGATION OR MATTERS WHERE LEGAL ADVICE IS REQUESTED OF THE CITY ATTORNEY. SECTION 551.071 OF THE TEXAS OPEN MEETINGS ACT.
2. THE PURCHASE, EXCHANGE, LEASE, OR VALUES OF REAL PROPERTY, IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE CITY IN NEGOTIATIONS WITH A THIRD PERSON. SECTION 551.072 OF THE TEXAS OPEN MEETINGS ACT.
3. A CONTRACT FOR A PROSPECTIVE GIFT OR DONATION TO THE CITY, IF THE DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE CITY IN NEGOTIATIONS WITH A THIRD PERSON. SECTION 551.073 OF THE TEXAS OPEN MEETINGS ACT.
4. PERSONNEL MATTERS INVOLVING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE OR TO HEAR A COMPLAINT AGAINST AN OFFICER OR EMPLOYEE. SECTION 551.074 OF THE TEXAS OPEN MEETINGS ACT.
5. THE DEPLOYMENT OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES. SECTION 551.076 OF THE TEXAS OPEN MEETINGS ACT.
6. DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS. SECTION 551.087 OF THE TEXAS OPEN MEETINGS ACT.

THE UNDERSIGNED AUTHORITY DOES HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING IS TRUE AND CORRECT AND THAT SAID NOTICE WAS POSTED ON THE BULLETIN BOARD ON THE OUTSIDE FRONT DOOR OF CITY HALL, 1313. N. STUART PLACE ROAD, PALM VALLEY, TEXAS; A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON **FRIDAY, FEBRUARY 16, 2024, AT 4:30 P.M.** AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

DATED THIS 16TH DAY OF FEBRUARY 2024.



JUAN ORTIZ, CITY ADMINISTRATOR