

**PALM VALLEY CITY COUNCIL
MINUTES
REGULAR MEETING
March 15, 2022**

The City Council of the City of Palm Valley met in a Regular Meeting on the 15th day of March 2022 at 6:00 p.m. at 1313 N. Stuart Place Road, Palm Valley, Texas. (ZOOM videoconferencing was available for the public).

Council members present:

Mayor George Rivera

Councilman Jerry Wade

Councilman Eric Hoff

Councilwoman Cynthia Thompson

Councilman Michael Galvan

Councilwoman Lisa Taylor

VIA ZOOM

Jason Mann

City Secretary: Sylvia R. Trevino (in person)

Staff present (all in person):

Chief A. R. Garcia

Rosendo Flores, Director of Public Works

Jose Rivera, Support Services Aide

1. **CALL TO ORDER** - The meeting was called to order by Mayor Rivera.
2. **PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance followed led by Mayor Rivera.
3. **LEGISLATIVE PRAYER** - The Legislative Prayer was recited by Councilman Hoff.
4. **PUBLIC COMMENTS** – None
5. **MINUTES OF THE REGULAR MEETING OF FEBRUARY 15, 2022, APPROVED**

With no corrections to be made, Councilwoman Taylor made a motion to approve the minutes.

Councilman Galvan seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by all present.

6. **LETTER OF RESIGNATION FROM CITY SECRETARY ACCEPTED**

With minor discussion, the City Council accepted the letter of resignation presented by the City Secretary, Sylvia Trevino. Her effective date of resignation is June 3, 2022.

It was noted that when her replacement is hired and goes through the training, he/she will be paid a salary at the same time as the City Secretary, producing two payrolls, which will then require a budget adjustment.

Mayor Rivera stated that he has selected a small committee with Human Resources background to review the applications when submitted. The Committee consists of Dale Dillon, John Topp, and Gloria Garza.

Councilman Hoff made a motion to accept the resignation.

Councilman Wade seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

7. MAYOR RIVERA AUTHORIZED TO PROCEED TO ADVERTISE JOB ANNOUNCEMENT FOR THE POSITION OF CITY SECRETARY AND TO CONDUCT INTERVIEWS.

Mayor Rivera presented a timeline of actions to follow for the advertising, interviewing, and hiring of a City Secretary.

Advertising will be submitted to the Texas Municipal League and the Statewide City Secretaries' network. Mayor Rivera stated that he would also be reaching out to the Lower Rio Grande Valley Development Council.

Councilman Galvan commented that the long list of responsibilities calls for a City Administrator and he would like to see the position change to City Secretary/City Administrator.

Councilman Wade made a motion to proceed with advertising the position for a City Secretary/City Administrator.

Councilwoman Thompson seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

**8. CONSENT AGENDA:
A. ORDINANCE ADOPTED TO PARTIALLY AMEND CHAPTER 50: WATER AND SEWER RATES SUBSECTION 50.02 OF THE CODE OF ORDINANCES OF THE CITY OF PALM VALLEY AS IT RELATES TO THE ELIMINATION OF DISCONNECT FEES FOR SERVICES AFTER 5:00 P.M.**

- B. Police Monthly Report – January 2022**
- C. Municipal Court Monthly Report – January 2022**
- D. Monthly Investment Report – January 2022**
- E. Monthly financial report – January 2022**
- F. Monthly check listings – January 2022**
- G. Council/staff liaison reports.**

Councilwoman Taylor asked Chief Garcia the status of law and order in the community. Chief Garcia replied that all has been rather quiet, although, there was a report of a car burglary.

Mayor Rivera asked that the Chief remind his officers that there should be no political signs in our city right now.

Councilwoman Taylor briefly mentioned the tragedy she experienced with the loss of her Chihuahua and complimented the officers who were so considerate and diligent in dealing with the situation when her Chihuahua got loose.

Mayor Rivera commented that the budget is doing well and is on track for this time of the year.

There being no further discussion of the Consent Agenda, Councilman Wade made a motion to approve the Consent Agenda.

Councilman Galvan seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

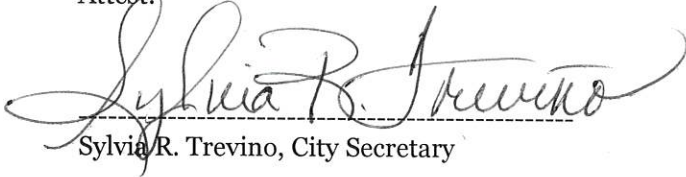
At this time, Councilwoman Thompson mentioned a hiring agency, Team Hire, that is very efficient, and they save hours and time with potential applicants. They tend to differentiate between "contenders" and "pretenders".

There being no further business, the meeting adjourned at 6:29 p.m. upon a motion by Councilman Hoff and a second by Councilwoman Thompson.



George Rivera, Mayor

Attest:



Sylvia R. Trevino, City Secretary