

**PALM VALLEY CITY COUNCIL  
MINUTES  
REGULAR MEETING  
December 15, 2020**

The City Council of the City of Palm Valley met in a Regular Meeting on the 15th day of December 2020 at 6:00 p.m. at 1313 N. Stuart Place Road, Palm Valley, Texas. Council members attended in person. (ZOOM videoconferencing was available for the public).

Council members present:

Mayor George Rivera

Councilman Jerry Wade

Councilman Michael Galvan

VIA ZOOM

Councilwoman Lisa Taylor

Councilwoman Cynthia Thompson

Councilman Eric Hoff

Jason Mann, City Attorney (Via Zoom)

City Secretary: Sylvia R. Trevino (in person)

Staff present (all in person): Chief A. R. Garcia  
Rosendo Flores, Director of Public Works  
Elsa Guajardo, Support Services Aide

1. **CALL TO ORDER** - The meeting was called to order by Mayor Rivera.
2. **PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance followed led by Mayor Rivera.
3. **LEGISLATIVE PRAYER** - The Legislative Prayer was led by Councilwoman Thompson.
4. **PUBLIC COMMENTS** – None
5. **MINUTES FOR APPROVAL – REGULAR MEETING OF NOVEMBER 17, 2020**

Councilwoman Taylor noted some corrections to Pages 3 and 4. The corrections will be emailed to the City Secretary.

With the noted corrections, Councilman Wade made a motion to approve the minutes.

Councilman Galvan seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

6. **ORDINANCE ADOPTED AMENDING THE BUDGET FOR FISCAL YEAR 2020-21**

Mayor Rivera explained that the amendment to the budget had been discussed at last month's meeting. A budget adjustment is necessary to account for the marketing services by Topp Direct Marketing in the amount of \$750.00 per month.

Councilwoman Taylor made a motion to adopt the ordinance providing for this amendment as an additional line item to the budget.

Councilwoman Thompson seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

Councilwoman Taylor, referring to the minutes, added a correction to Page 5---a typo from \$750 per year to \$750 per month.

Councilwoman Taylor amended the original motion that approved the minutes to include this correction.

Councilman Wade seconded the motion.

Mayor Rivera took the amended vote and the motion carried unanimously by those present.

Mayor Rivera recommended tabling the second budget adjustment for the installation of the fence at City Hall. He explained that additional charges would be incurred because the project is not finished yet. Steel posts need to be installed to protect the keypad which will cost additional money. This item can be brought back on January 19, 2021.

Councilman Wade made a motion to table this budget adjustment until the next meeting.

Councilman Galvan seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

7. **APPROVAL GIVEN TO AUTHORIZE MAYOR TO TRANSFER FUNDS IN THE AMOUNT OF \$200,000 FROM CITY GENERAL FUND AND \$200,000 FROM WATER GENERAL FUND TO THE WATER CAPITAL REPLACEMENT FUND MONEY MARKET ACCOUNT.**

Mayor Rivera explained that there were some surplus funds from last fiscal year that he is recommending be transferred over to the Water Capital Replacement Money Market Account. He noted that the City's checking accounts are not earning interest and doing this transfer will at least earn some interest.

Councilwoman Taylor made a motion to authorize the transfer of funds.

Councilman Galvan seconded the motion.

Mayor Rivera took the votes and the motion carried unanimously by those present.

8. **CONSENT AGENDA**  
**A. Police Monthly Report – November 2020**  
**B. Municipal Court Report – November 2020**  
**C. Monthly Investment Report – November 2020**  
**D. Monthly Financial Report (budget) – November 2020**  
**E. Monthly Check Listing – November 2020**  
**F. Recommended write-offs /uncollectible water accounts**  
**G. Council/staff liaison reports**

Mayor Rivera explained that Item F is new on the Consent Agenda and is being done at the recommendation of the auditors. These 'uncollectible' accounts will be presented on a quarterly basis to the Council for approval.

He added the budget is a work in progress and there are some corrections that need to be done, and thus, were not included in the packet.

Councilman Galvan asked Chief Garcia if he had any recommendations regarding the delivery of packages during this time. Chief Garcia explained he had posted a notice on the Next Door regarding this and had even offered to have the packages delivered here to City Hall for the residents to pick up.

Mayor Rivera informed the Council that he and the Chief made an executive decision on the sign ordinance and he does not know what to change on the sign ordinance. Many residents had been upset due to the police picking up signs from the front yards, especially the political signs. He asked if any Council member wanted to take the lead in reviewing the contents of the sign ordinance.

Councilwoman Taylor stated that she had been reviewing the ordinance and she would be happy to work with the City Attorney to go over the ordinance, statutes, and laws.

Councilman Hoff requested that whatever data is gathered that it be presented well in advance to the Council for review before the actual Council meeting.

It was suggested that Councilwoman Taylor gather a small committee to include some local residents to gather their opinions as well.

John Topp commented that an announcement could be posted on the City's newsletter.

Councilwoman Taylor stated that she would offer some language to include in the newsletter.

Mayor Rivera commented that this issue could be considered sometime next year.

Mayor Rivera reminded all that a public hearing regarding the financing for the drainage projects will be held on January 19, 2021. This will be an opportunity for all residents to speak and give their comments. There will not be a time limit and the meeting will be held via ZOOM.

On a sad note, Mayor Rivera announced that a local resident, Judy Woodard, has died in Thousand Oaks, California the day before Thanksgiving. Ms. Woodard was a local election official who worked with the City Secretary in City elections.

Councilman Galvan made a motion to approve the Consent Agenda.

Councilwoman Thompson seconded the motion.

Mayor Rivera took the vote and the motion carried unanimously by those present.

Mayor Rivera extended Christmas greetings to all!

There being no further business, the meeting adjourned at 6:27 p.m. upon a motion by Councilman Hoff and a second by Councilman Wade.



George Rivera, Mayor

Attest:



Sylvia R. Trevino, City Secretary